

Isham CEVA Primary School

Admissions Policy 2018

Admissions Criteria

The Governing Body are the Admission Authority in this Voluntary Aided school and are therefore responsible for all admissions.

When there are more applications than there are places available, the governors will admit pupils according to the following criteria which are listed in order of priority.

The governors will admit all children with a statement of Special Educational Needs which names the school.

Oversubscription Criteria

1

‘Looked After Children’ which includes; A 'looked after child' or a child who was previously looked after but immediately after being looked after became subject to an adoption, residence, or special guardianship order. A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in section 22(1) of the Children Act 1989).

2

The governors will admit one pupil on social or medical grounds where professionals have clearly identified that the school will best meet the needs of the child.

These applications must be accompanied by documentary evidence from appropriate professionals within the Health or Social services.

3

Children living with their parent(s)/legal guardian(s) in the ecclesiastical parish of St Peter's, Isham.

(*See residence definition below.)

4
Children who have a sibling attending the school at the time of admission.
(**See sibling definition below.)

5
Children of worshipping members of any Church that is a member of Churches Together in England, this includes the Church of England. These applications must be accompanied by form SIF/A available from the school. The completed SIF/A will then be sent to the minister with form SIF/B to verify church allegiance.

6
Any other child.

Tie Breaker

Where there are more applications in any one category, applications will be prioritised on the distance from the child's home to the main entrance of the school. (Distances will be determined by the Local Authority, measured on a straight line basis, using a geographical information system.)

***Residency definition**

The child's place of residence is the address of the parent(s)/legal guardian(s) with whom the child spends the majority of time during the school week. (Parent(s)/legal guardian(s) may be asked to produce evidence of residency /home address at any time during the admissions process.)

* For information on Parish Boundaries visit:- www.achurchnearyou.com

****Definition of siblings**

The definition of a brother or sister (sometimes referred to as a sibling);

- a brother or sister sharing the same parents.
- a half brother or half sister where two children share one common parent.
- a step-brother or step sister, where two children are related by a parent's marriage/partnership.
- adopted children.

A brother or sister **must** be living at the same address when the application is made.

Right of Appeal

Governors will admit up to the published admission number. For any child subsequently refused a place, parent(s)/legal guardian(s) will have the right to appeal against the decision, to an independent Appeals Panel. Parent(s)/legal guardian(s) wishing to appeal should contact the Appeals Administrator to request an Admission Appeals pack.

E-mail: education@peterborough-diocese.org.uk Tel: 01604-887006

Waiting Lists

All parents who are refused a place at the school at any time may wish to place their child's name on a Waiting List.

Pupils will be placed on the Waiting List in strict order according to the oversubscription criteria on the Admissions Policy. If a place becomes available at the school, places will be allocated according to this criteria. Parents must contact the school within the first 7 days of every term to request that their child's name is placed on the Waiting List. This can be done by telephone or e-mail: 01536 723956 or head@isham.northants-ecl.gov.uk.

The Waiting List will be revised at the time of allocation of places, again September, January and April.

At the time of allocation of places, parents must contact the school within 7 days to request that their child is placed on the Waiting List. If parents wish their child to remain on the Waiting List they must contact the school in September, January and April. Should the parent not register their child's name by this time, they will be removed from the waiting list.

Parents should contact the school within 7 school days at the beginning of September, January and April. Any places which become available, will be allocated after 7 school days at the beginning of September, January and April.

Waiting List applicants, for entry at all times other than the start of Year R, will receive written confirmation of their application and details of how to remain on the Waiting List.

Admission of children outside their normal age group

Late Applications

Admissions Policy 2018 Intake

The governing Body will deal with late applications after all the 'on time' applications have been processed. Those refused a place due to the school having admitted up to the PAN will be advised of their right to appeal.